



MyOrgNet Access & Skills

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Access to tools and data in the **MyOrgNet** system is controlled by both allowed access to specific tools and by allowed user visibility of data. Users can be allowed to use and see everything they need to do their jobs, but not enough to inadvertently corrupt data beyond their area(s) of responsibility.

The ability to allow other users is itself controlled, and limited to allowing only those things available to the grantor.

A limited set of knowledge and skills is required to use the system. These are basically the same as any online system. All levels are cumulative in both abilities and required skills.

1. Public

Can read what is on the screen and move to related screens.

Must be able to click buttons to move from screen to screen.

2. Friends, Members & Staff (login for access)

Can change content in their area(s) of responsibility.

(Friends and Members - their name data, join or register online)

(Staff - names, events, programs, registration, emails, lists,)

Can request changes and additions ([Feedback], email, call)

Must be able to fill out web forms.

A knowledge of cut-and-paste and of mail-merge is essential for using reports

A knowledge of basic HTML (anchors, images, fonts, headings, tables) is very helpful.

Must understand basic name, event, display and accounting parts of their area(s).

3. Senior-Staff and Administrators

Can change appearance and enable functionality in their area(s).

Teach and support users.

Translate user requests into appearance and functionality changes and code requests.

Recommend and prioritize functionality additions.

Depending on what they are administering and their area(s) of responsibility:

Must know basic HTML (anchors, images, fonts, headings, tables).

Must understand basic accounting.

Must understand the relational system data structures.

Must understand the system configuration

4. Programmer

Can add and change code functionality.

Designs, makes, tests and documents code and functionality changes.

Must know the HTML, PHP and SQL languages;

plus knowledge of the CSS, Java and PDF languages is a help.

Must understand internet, relational-database and accounting principles and controls.

Must understand the system data structures, configuration and control structures.

Must be able to intelligently use every function they intend to modify.

Web Site Use and Control Analogies

1. Public

Word processor: Look at the printed document

Transformer: Look at the toy

Piano: Listen to music played on the piano.

2. Users (Friends, Members & Staff)

Word processor: Write and edit the document

Transformer: Play with the toy man.

Piano: Play the piano

3. Administrator(s)

Word processor: Change the toolbars, compatibility and style preferences

Transformer: Make it change from a man to car

Piano: Tune the piano.

4. Code

Word processor: Make it able to generate PDF documents

Transformer: Make it able to change to a plane too.

Piano: Add another octave or change they way the damper pedal works.



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